

**Overview and Scrutiny Management Committee  
ACTION SHEET – June 2021**

	<b>Agenda Item</b>	<b>Service area / Performance measure</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome</b>
1	Minutes of the previous meeting held on 19 <sup>th</sup> February 2021	Scrutiny	Members wished to see the draft minutes within a week of the meeting.	Scrutiny Adviser	<b>Completed and ongoing. Draft minutes for meeting held on 30<sup>th</sup> April 2021 emailed to Members on 6<sup>th</sup> May 2021. Draft minutes agreed to be emailed to Members within a week of the meeting.</b>
2	Pill PSPO - 2021-2024 (Public Spaces Protection Order)	Law and Regulation	Members asked if the report could be updated to reflect the actual numbers of participants in favour or opposed to the items, rather than just percentages.	Regulatory Services Manager	<b>Completed – emailed to Regulatory Services Manager</b>
3	Pill PSPO - 2021-2024 (Public Spaces Protection Order)	Law and Regulation	Scrutiny Adviser to send the Committee's comments and recommendations to the Regulatory Services Manager and Cabinet Member for acknowledgement.	Scrutiny Adviser	<b>Completed – emailed to Regulatory Services Manager</b>
4	Draft Annual Forward Work Programme 2021/22	Law and Regulation	Annual Forward Work Programme approved  Schedule of Meetings approved	Scrutiny Adviser	<b>ACTIONED - Updated Work Programme and placeholder appointments sent for Committee meetings. MS Teams appointments to be sent nearer the time.</b>